

North Pike School District English Language Learners Flowchart

1 School Level

- School provides Home Language Survey at Enrollment
- Copy filed in student's Cumulative File
- If survey indicates use of another language school begins process
- School requests LAS Placement Testing Materials

2 Curriculum Director

- Receives request for LAS Links Placement Test
- Provides LAS Links Placement testing materials to school counselor

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School Counselor

- LAS Links Placement Test is administered
- Report filed in cumulative folder
- Parent notification
- If criteria is met contacts Curriculum Director

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Curriculum Director

- Receives information from School Level
- Placement in EL Program
- School Evaluation team monitors placement services and provides assessments of student
- Language Service Plan Implemented
- Notifies Federal Programs Director of student identified as EL

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Federal Programs Director

- Receives information from Curriculum
- Director Ensures MSIS reporting
- Assesses Funding available

6 School Level

- All documentation is kept in cumulative file for student
- Continually monitors and evaluations to ensure progress
- Exit EL students from language assistance when proficient in English