

2017-2018

STUDENT HANDBOOK



"It is the mission of the North Pike School District to provide a quality climate that enables all students to develop to their fullest potential."

Jaguars

**GRADES K-12
NORTH PIKE SCHOOL DISTRICT**

**1036 Jaguar Trail
Summit, MS 39666
601-276-2216**

Mr. Dennis E. Penton, Superintendent

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**POLICIES CONTAINED WITHIN THIS HANDBOOK ARE SUBJECT TO MODIFICATION BY THE
NPSD BOARD OF EDUCATION**

INTRODUCTION

**North Pike County School District
Board of Trustees**

Kevin Matthew District 1
Scott Campbell District 2
Etta Taplin District 3
Freddie Deer District 4
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NORTH PIKE SCHOOL DISTRICT
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Mrs. Lori Harrell, Principal
1052 Jaguar Trail
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NORTH PIKE SCHOOL DISTRICT CALENDAR 2017-2018

August 1-3	Staff Development – Teachers
August 4	First Day of School – Students
September 4	LABOR DAY HOLIDAY
October 9-10	FALL BREAK
November 20-24	THANKSGIVING HOLIDAYS
December 19	Early Dismissal – Students
December 20-January 3	CHRISTMAS HOLIDAYS
January 3	Staff Development – Teachers
January 15	MARTIN LUTHER KING HOLIDAY
March 12-16	SPRING BREAK
March 30	EASTER HOLIDAY
May 18	Early Dismissal – LAST DAY for Students
May 18	Graduation
May 21-23	Staff Development – Teachers
May 28	MEMORIAL DAY HOLIDAY

PARENT/STUDENT CONSENT

By registration of your child (children) or any student in the North Pike School District, all parents, legal guardians, and students do hereby consent to and agree to obey and follow rules and regulations contained in this handbook and such other oral directions of school administrators or teachers as may be necessary or desirable to carry out the orderly educational process of the school. Further, such parents, legal guardians, and students agree to abide by and follow all rules or school board policies as are obtained in the official policy handbook located at the district office of the North Pike School District at 1036 Jaguar Trail, Summit, Mississippi, copies of which are located at all schools.

Further all parents, legal guardians, and students agree and are hereby informed that all students of the North Pike School District are subject to questioning or being taken into official custody while at school by any appropriately appointed law enforcement official or department of human services agent investigating an official case upon oral or written court order of the Pike County Youth Court, County Court, Circuit Court, or Chancery Court of the State of Mississippi.

The North Pike School District grants equal educational opportunities to all qualified persons regardless of race, creed, color, sex, national origin, marital status, or physical or mental handicap. It is the intent and desire of the North Pike School District that equal educational opportunities are provided in any and all educational programs and activities.

ADMISSIONS

COMPULSORY ATTENDANCE AGE

A compulsory-school-age child is defined as a child who has attained or will attain the age of six (6) years on or before September 1 of the calendar year and who has not attained the age of seventeen (17) years on or before September 1 of the calendar year. This also includes any child who has attained or will attain the age of five (5) years on or before September 1 and has enrolled in Kindergarten. The parent/guardian of a kindergarten student shall be allowed to withdraw the child from Kindergarten one time and that child shall not be deemed a compulsory-school-age child until the child attains the age of six (6) years. Students excluded from this requirement are those determined to be incapable of school attendance by school officials as based on medical documentation or an identified handicapping condition and those in a legitimate home instruction program as determined by an attendance officer.

If a compulsory-school-age child has not been enrolled in school within fifteen (15) calendar days after the first day of the school year or if a student has accumulated five (5) unexcused absences during the school year, the principal shall report such absences to the school attendance officer of the youth court within two school days or within five calendar days, whichever is less, according to the method prescribed by the State Department of Education and on the form designated for that purpose by the district. For complete details, please refer to 37-13-91 as amended by the Mississippi Legislature and signed by the Governor of Mississippi in the 2013 Legislative Session.

LEGAL REFERENCE: MS Code 37-13-91, 37-13-92.

ADMISSIONS PROCEDURES

The parent/legal guardian or custodial parent is required to complete the following procedures before their child will be enrolled as a student:

1. Present required documentation for residence verification within the North Pike School District
2. Present withdrawal documentation from the child's previous school district
3. Present a certified birth certificate (long form)
4. Present a copy of the child's Social Security card
5. Present verification of all required immunizations
6. (Kindergarten enrollment only) Present proof of the child's age of five (5) years on or before September 1 of that school year
7. Fill out all required enrollment documentation

Any child in grades 2-12 who fails to present a certified birth certificate within 60 days from the opening of the fall term shall be withdrawn from the North Pike School District until compliance.

No child shall be enrolled or admitted to a kindergarten program of the North Pike School District unless that child will be five (5) years of age on or before September 1 of the current school year.

No child shall be enrolled or admitted to the first grade of any school in the North Pike School District unless that child will be six (6) years of age on or before September 1 of that school year.

Any child who transfers from an out-of-state school in which that state's law provides for a first grade or kindergarten enrollment subsequent to September 1, shall be allowed to enroll in school at the same grade level, if:

1. The parent/legal guardian, or custodial parent of the child was a legal resident of the state from which the child is transferring.
2. The out-of-state school from which the child is transferring is duly accredited by that state's appropriate accrediting authority.
3. The child was legally enrolled in school for a minimum of four weeks in the previous state.
4. The superintendent has determined that the child was making satisfactory educational progress in the previous state.

LEGAL REFERENCE: MS Code 37-15-9.

LEGAL GUARDIANSHIP:

If you are the legal guardian of a student, you must provide a copy of the court order appointing you as guardian. If a petition for guardianship has been filed and the decree is pending, you must provide a certified copy of the filed petition for guardianship signed by a judge.

In the case of divorce, official court documentation will be required to verify custody.

NOTE: Any legal guardianship formed for the purpose of establishing residency for school district attendance purposes shall not be recognized by the North Pike School District.

LEGAL REFERENCE: MS Code: 37-15-31, 1998 Supplement.

STUDENT LIVING WITH ADULT OTHER THAN PARENT/GUARDIAN:

If a child is living with an adult other than parents or legal guardians, in loco parentis, authority will be recognized to establish residency of the minor in situations that include but are not limited to:

1. Death or serious illness of the child's parent/guardian
2. Abandonment of the child
3. Child abuse or neglect
4. Unstable family relationships or conditions in the home of the parent/guardian having a detrimental effect on the child
5. Students enrolled in recognized exchange programs residing with a host family other appropriate documentation/verification

TRANSFER STUDENTS:

Parent/legal guardian or custodial parent may be required to meet with the school principal prior to student enrollment. Transfer students will be permanently enrolled and placed in a grade or class on the basis of an official transcript from the last school attended. If the official transcript has been lost or destroyed, the last school attended shall be responsible for initiating a new record.

If the last school attended is not appropriately accredited, the student seeking enrollment will be required to take a test(s) to determine the grade/class assignment. The principal will place the student in the grade/courses best suited to his educational achievement level, needs, and abilities.

Mississippi Code: 37-11-01

EXPELLED STUDENTS:

Parent/legal guardian or custodial parent must indicate on registration information if the student requesting enrollment has been expelled from a private or public school or is currently a party to an expulsion proceeding. If it is determined from the child's cumulative record or application for admission that the child has been expelled, enrollment may be denied until the superintendent or his designee has reviewed the child's cumulative record and determined that the child has participated in successful rehabilitative efforts.

If the expulsion or expulsion proceeding involves an act of violence, weapons, alcohol, illegal drugs, or other activity that may result in expulsion, the North Pike School District is not required to grant admission before one calendar year after the date of expulsion.

IMMUNIZATION OF STUDENTS

The District shall require students attending District schools to be vaccinated against diphtheria, measles, mumps, poliomyelitis, rubella, tetanus, and whooping cough, hepatitis B and chickenpox (unless child has a history of chickenpox). These requirements, as stipulated by the Mississippi Department of Health, are to be recorded in the permanent record. Such vaccinations shall be made prior to enrollment, or shall be completed within the date specified on Form 121. The principal shall enforce the immunization requirements, withdrawing any student not in compliance. Such withdrawals shall be in effect until compliance is validated.

A Certificate of Immunization Compliance (Form 121) or a Certificate of Medical Exemption shall be on file on each student enrolled. The principal shall provide information to the Mississippi State Board of Health relative to the immunization status of students in the school via forms provided by that agency. Please note that all 7th graders must have a new and updated Form 121 that shows evidence of the additional immunization that is now required by law effective for the 2012-13 school year.

LEGAL REFERENCE: MS Code 41-23-37, 37-7-301

ATTENDANCE

STUDENT ABSENCES

The district recognizes that regular attendance is important if students are to attain maximum benefit from the educational process and develop good work habits that carry over into their adult life. Parents and students are expected to abide by the Compulsory School Attendance Law. When absences do occur, school personnel will classify the absence as excused or unexcused.

According to Mississippi Law, a student shall be counted present for average daily attendance record keeping purposes if he/she is present for 63 percent of the day (or 208 minutes, approximately 3.5 hours) any portion of the regular school day in grades K-12. Tardies and early dismissals will be considered when determining perfect attendance and exemption status.

Student attendance is essential during mandatory state testing, district nine-weeks testing, and or exams, etc. If a student is absent for one of these tests he/she will be given an unexcused absence. The unexcused absent will not allow the student to make up the assessment and will have a negative bearing on the students GPA. The school may accept a medical, legal excuse or court appearance. In this case, the student will receive an excused absent and will be allowed to make up the assessment. State Mandated Tests, MS Code 37-13-91

Progress reports sent to parents shall indicate grades and the attendance record of the student to date.

EXCUSED ABSENCES

Each of the following will constitute a valid excuse for temporary non-attendance of a compulsory school age student enrolled in school, provided satisfactory evidence of the excuse is provided to the principal of the school:

1. Authorized school activities,
2. Illness or injury of the student,
3. Isolation of the student by health officials,
4. Death or serious illness of a member of the immediate family of the student,
5. Medical or dental appointments,
6. Proceedings of a court when the student is a party to an action or is under subpoena,
7. Observance of religious events,
8. Educational opportunities such as travel including vacations or other family travel with the prior approval of the principal,
9. Other emergency or unusual conditions subject to the approval of the principal.

All absences must be duly documented by parent/guardian with a telephone call to the school on each day of absence. Telephone calls are not accepted on the day the student returns to school. Written notes from parents/guardians or medical/dental excuses must be received on the day of return to school if the absence is to be excused. After three (3) excused absences per semester, a doctor's excuse will be required for excusing an absence. Exceptions can be made by the principal when extreme circumstances arise.

THE WRITTEN EXCUSE:

The student must present a signed written excuse from a parent (to include a signed school generated Parent Excuse Form), guardian, or doctor on the day the student returns to school unless permission to be absent was granted by school officials before the absence occurred.

The written excuse should contain:

• The date written • Full name of the student • The date(s) the student was absent • The cause of the absence • The signature of the parent, guardian, custodian, or doctor • The phone number where parent, guardian, or custodian can be reached.

The principal or designee has the authority to determine the absence type based on the sufficiency and validity of information received.

UNEXCUSED ABSENCES

An unlawful or unexcused absence is an absence during a school day that is not due to a valid excuse. Students shall not be allowed to make up work. Reports will be submitted within two (2) school days to truancy officers whenever a student has accumulated five (5) unexcused absences or within five (5) calendar days, whichever is less.

MAKE UP WORK

Students who receive an excused absence or suspended students will not be penalized in grading, provided they make up the work missed. The amount of time for make-up work will be equal to the number of days of excused absences plus one additional day. All work must be made up within a grading period. If the work is not made up during the term in which the absence occurred, a zero may be given for all work missed. Makeup work for suspension will be given upon return to school. It is the student's responsibility to request makeup work. A teacher may provide work prior to return at his/her discretion.

ABSENCES – SCHOOL ACTIVITIES

A student who is absent or suspended from school for one (1) academic class period or all day cannot participate in school activities or events that day, night or immediate weekend. Exceptions must be approved by the principal. Documentation may be required.

PERFECT ATTENDANCE

Perfect attendance is defined as being present 100% of the time that school is in session while the student is enrolled in the district. **Any tardy, absence, or early dismissal makes the student ineligible for the recognition.** School related absence for official school sponsored activities will not count as an absence. (Refer to High School exemption status in reference to perfect attendance see page 12)

EARLY DISMISSALS

Due to safety precautions, no student dismissals will be allowed at the end of the school day—[Dismissals should be **prior to 2:30 pm at NPES, prior to 2:10 pm at NPMS and prior to 2:30 pm at NPHS.**] Additionally, students will not be dismissed while a district or state test is being administered so that distractions and potential test security violations can be avoided. These tests are nine week's tests, semester exams, and all state mandated tests. **Students will not be allowed to check out early on early release days. Parents or Guardians must pick up his or her child in the car pick up line.**

ATTENDANCE RECORD KEEPING

A student shall be counted present for average daily attendance record keeping purposes if he/she is present at least 63% of the regular school day in grades K-12.

LEGAL REFERENCE: MS Code 37-13-91 (revised 8/2013 HB 1530)

TRUANCY

If a compulsory school age child has not been enrolled in school within fifteen (15) calendar days after the first day of the school year or if a student has accumulated five (5) unexcused absences during the school year, the principal shall report such absences to the school attendance officer within two (2) school days or five (5) calendar days, whichever is less. The method prescribed by the State Department of Education shall be followed when reporting such unlawful absences. Forms designated for that purpose by the district shall be used.

The parents or guardian of a compulsory age child is expected to enroll said child in school unless the child is determined by school officials to be incapable of school attendance as based upon medical documentation, a handicapping condition, or documentation that the child is enrolled in a legitimate home instruction program as accepted by school attendance officer. Parents, guardians, or custodians failing to comply with compulsory attendance laws will be subject to punishment within the provision of section 97-5-39, Mississippi Code of 1972.

Parents are expected to accompany the student back to school for re-admittance after each act of truancy. Truancy shall be recorded as unexcused absences.

LEGAL REFERENCE: MS Code 37-13-91, 37-13-92.

TARDINESS TO SCHOOL:

A student is tardy for school if he/she arrives at school after the tardy bell has rung. A tardy slip must be secured from the office prior to admittance to class. A student who is tardy cannot be considered for perfect attendance. Parents of students in grades K-8 are expected to accompany the child into the building when the child is tardy to school.

TARDINESS TO CLASS:

A student is tardy for class if he/she arrives in the class after the class period has officially begun or the bell has sounded. The tardy must be recorded by the principal or his/her designee prior to the admittance to class. Tardies to school and class may be excused or unexcused at the discretion of the principal or his/her designee. Any student who receives an unexcused tardy for being late to school or for being late to class may be disciplined in a manner deemed appropriate by the principal or his/her designee. Such discipline can include, but is not limited to, detention and in-school suspension. Tardies to school and class will be counted per semester of the school year, and all tardy reports will be kept on file in the principal's office.

1. Promptness is a virtue that becomes a habit. The district strongly encourages development of this habit.
2. Students are expected to be in class on time. Each school site has an administrative policy on this issue.
3. North Pike Elementary tardy bell rings at 7:50. Check in after this time are tardy and will require student to be signed-in.

NPMS & NPMS ONLY TARDY POLICY

This tardy policy is cumulative for one full semester. The consequence ladder starts over at the beginning of each semester.

1st tardy-Warning

2nd Tardy- 2nd Warning

Step 1 (3rd tardy)

1 day After School Detention

*****Mandatory Parent Contact/ Meeting Required with Administration*****

Step 3 (4th tardy)

3 days of After School Suspension

Step 4 (5th tardy)

1 day of In School Suspension

Step 5 (6th tardy)

3 days of In School Suspension

Step 6 (7th tardy)

5 days of In School Suspension

Step 7 (8th tardy)

7 days of In School Suspension

Step 9 (13th tardy and up)

Eligible for Alternative Placement for remainder of grading period.

***Administration reserves the right to modify consequence ladder for extenuating circumstances.**

ACADEMIC ISSUES

ASSIGNMENT OF STUDENTS TO CLASSES AND GRADE LEVELS

A student transferring from a state or regionally accredited school will be enrolled at the grade level and with the course credits indicated by the records of the previous school.

A student transferring from a school or program (correspondence, tutorial, or home study) not accredited by an institutional accrediting agency recognized by the U. S. Secretary of Education or a state board of education (or its designee[s]) will be accepted for enrollment with temporary grade and class assignment comparable to that of the transfer school. A standardized achievement test(s) will be administered to determine appropriate classification of the student within thirty days after filing for transfer. Notice of the administering of such tests shall be given to the applicant not less than five days prior to the administration of the test(s). Students transferring from a private school that is not accredited regionally or by the State will be required to pass any end-of-course subject area test in any course the school accepts Carnegie units earned by the student as fulfilling requirements for a diploma.

The school principal will have the right, after the evaluation and testing of the student, to place the student in the grade or courses best suited to the student's educational achievement level, needs, and abilities. No student shall be assigned to a grade level more than three (3) grades above or below the grade level that the student would have been assigned by the school from which transfer was made.

Nothing in this policy is intended to prejudice the education received by a student in any nonaccredited school, but only to assure maintenance of educational standards within the District.

STUDENT SCHEDULE CHANGES

Students desiring to make changes in their schedule must make a written request through the school counselor. Students will not be permitted to change schedules without the approval of the principal. Before a teacher can drop a student from his/her roster, the student must present the teacher with a written statement from the principal authorizing the change. All class changes must be approved by the school principal. As a rule, schedule changes will not be granted after the first 10 school days of the start of class.

GRADING SCALE

A standard grading system is implemented and maintained in the District, it indicates quality of all work completed or not completed and includes all tests, reports, assignments, projects and other activities required by the teacher to determine student progress and mastery of goals and objectives.

The North Pike School District Grade Scale is as follows:

NORTH PIKE HIGH SCHOOL (Grades 9-12)

- A= 90-100
- B= 80-89
- C= 70-79
- D= 60-69
- F= 59 – below
-

NORTH PIKE ELEMENTARY & NORTH PIKE MIDDLE SCHOOL (Grades K-8)

- A= 90-100
- B= 80-89
- C= 70-79
- D= 65-69
- F= 64 – below

Major: 60% Minor: 20 % 9 Weeks Exam: 20%

All grades will be posted to SAM Spectra no later than 3 school days after the assignment is returned for a grade GPA Calculation.

NPHS EXEMPTION POLICY

Senior Exemptions

A Senior student will be eligible for exemption from their end of course exam if they meet the following criterion:

1. No out of school suspensions for the school year.

AND

2. A grade of an 85 or higher in the class to be exempt. AP or other advanced courses are at the discretion of the instructor.

OR

3. A grade of a 75 or higher in the class to be exempt and perfect attendance**. AP or other advanced courses are at the discretion of the instructor.

* A student who is in ½ credit semester course may be exempt in accordance to the listed policy at the end of the semester course.

**Perfect attendance is defined as present for the entire school day. A student will not be eligible for exemption for a course based on perfect attendance if the student has not been present the entire day. Absences that are school sponsored will not count against perfect attendance.

***UNDERCLASSEMEN ARE NOT ELIGIBLE FOR EXEMPTION.**

REPORT CARDS/PROGRESS REPORTS

A report card depicting a student's progress during each term will be issued on the dates as indicated on the school calendar following an evaluation by the appropriate teacher, teachers or other professional personnel. In addition, parents will be sent progress reports during each grading period. This progress report shall indicate grades of the student to date. Written notices of unsatisfactory progress may be sent home whenever necessary to keep parents informed of declining grades. All reports to parents should be signed and returned to the teacher within two school days. (With the exception of NPHS).

PROMOTION/RETENTION

Students will normally progress annually from grade to grade. Exceptions may be made when, in the judgment of the certified staff, such exceptions are in the best educational interest of the students involved. The final decision will rest with the school principal.

1. Kindergarten: Should master 70% of the objectives for each standard set forth by the MDE for both English/Language Arts and Mathematics. If mastery of either area is not met, the decision to promote or retain shall reflect consideration of the child's level of social, physical, and mental development, as well as the student's level of achievement.
2. 1st Grade: Should pass reading and math. If either is not passed, the decision to promote or retain shall reflect consideration of the child's level of social, physical, and mental development, as well as the student's level of achievement.
3. 2nd – 4th Grades: Must pass English/Language Arts and Math. If any one of these is not passed, the student is retained.
4. 3rd Grade – 3rd graders must meet all promotion requirements as outlined in the Literacy-Base Promotion Act of 2013. Beginning in the 2014-15 school year, a student scoring in the first or second achievement level in reading on the established state assessment for 3rd grade will not be promoted to 4th grade unless the student meets the Good Cause of Exemptions for promotion.
5. Please see your building principal for an explanation of these requirements.
6. 5th – 8th Grades: North Pike Middle School students shall be promoted to the next grade level once they satisfy all promotion requirements. A student who fails to meet a requirement shall be referred to an academic committee consisting of grade level teachers, and the counselor. This team will make recommendation concerning retention to the school principal. The school principal will make the final decision concerning retention or promotion.

Promotion Requirements:

65% numeric average in Language Arts, Math, Science, and Social Studies.

Students must complete all required work for each grade/course. All courses follow the guidelines found in the k-12 Mississippi Curriculum Frameworks.

7. 9th – 12th Grades:
In order for students to be promoted at the high school level, the student must earn the following credits:
Sophomore Classification: 6 credits
Junior Classification: 12 credits
Senior Classification: 18 credits
Students must take subject area tests in English II with a writing component, Algebra I, U.S. History and Biology.

HONORS COURSES – HIGH SCHOOL STUDENTS

Honors courses offer increased rigor, utilizing the core curriculum for the class as a baseline and expanding the content and depth of knowledge. Honors courses are typically chosen for students who are interested in becoming more academically prepared for the rigor of advanced course offerings.

Prerequisites for enrollment are listed on the next page.

HONORS COURSE PREREQUISITES:

Must obtain two of the three-

- 95% or higher attendance the year prior
- 85 or higher feeder course average
- Advanced score on most recent state test applicable to the subject
- Required in addition to the above-
- Teacher Recommendation by feeder course teacher

HONORS COURSES OFFERED:

- Honors English I
- Honors English II
- Honors Chemistry
- Honors Physical Science

WEIGHTED COURSES- HIGH SCHOOL STUDENTS

AP and Dual credit courses offer a much more advanced and fast paced curriculum to accelerate learning. Students must attend regularly in order to be successful. A student who elects to commit to the increased rigor of AP and Dual Credit courses will be required to attend classes at least 95% of the time. Failure to attend the required amount will result in a loss of course weight. School related functions such as athletics, band, or academic completions will not count towards a student's 95%, however, non-required field trips will count in the 95% attendance calculation.

AP/ DUAL CREDIT COURSE PREREQUISITES:

Must obtain two of the three-

- 95% or higher attendance the year prior
- 85 or higher feeder course average
- Advanced score on most recent state test applicable to the subject

Required in addition to the above-

- Teacher Recommendation by feeder course teacher
- Student must sign a participation contract that requires a student to remain in Dual Credit/ AP course after the first 10 days of the school year unless special exception is granted by administration for extenuating cause.

WEIGHTED COURSES:

- | | |
|---|----------|
| • AP Calculus | 1.15/1.2 |
| • Advanced Biology | 1.1 |
| • Physics | 1.1 |
| • Honors Chemistry | 1.1 |
| • AP Chemistry | 1.15/1.2 |
| • AP Biology | 1.15/1.2 |
| • French III | 1.1 |
| • AP Spanish | 1.1 |
| • Art III | 1.1 |
| • DC-College Algebra/Trig or Statistics | 1.1 |
| • AP English III | 1.15/1.2 |
| • Dual Credit-English Comp I & II | 1.1 |
| • Dual Credit-Western Civilization I & II | 1.1 |
| • Dual Credit –French I & II | 1.1 |

**In order to earn 1.2 weight for AP course, a student must test Advanced Placement end of course exam.*

NORTH PIKE HIGH SCHOOL GPA CALCULATIONS

METHOD OF COMPUTING A NON-WEIGHTED GPA:

A non-weighted numerical average will be taken on all courses with the exception of Band, Physical Education, Driver's Education, and Varsity Sports. A non-weighted GPA is determined by dividing the SUM of the NUMERICAL GRADES by the Total NUMBER of CREDITS EARNED. NOTE: Semester Courses: The numerical grade is halved before being calculated into the Total Numerical Grade.

METHOD OF COMPUTING A WEIGHTED GPA:

A weighted GPA will be calculated on all Advanced Placement courses, Dual Credit courses, and all other Weighted Classes by using the multiplier listed below:

Weighted Courses:	
AP Calculus	1.15/1.2
AP English III	1.15/1.2
AP Chemistry	1.15/1.2
AP Biology	1.15/1.2
AP Spanish	1.1
Physics	1.1
Honor Chemistry	1.1
Advanced Biology	1.1
French III	1.1
Art III	1.1
DC-College Algebra	1.1
Dual Credit English Comp I and II	1.1
Dual Credit Western Civ I and II	1.1
Dual Credit French I and II	1.1

The Calculated numeric average will then be placed on a 10 point grading scale Conversion Table to determine the final Weighted and Unweighted GPA. (Please see table below)

Numerical Average	Final Grade Point Average	Numerical Average	Final Grade Point Average
100	4.0	74	2.96
99	3.96	73	2.92
98	3.92	72	2.88
97	3.88	71	2.84
96	3.84	70	2.80
95	3.80	69	2.76
94	3.76	68	2.72
93	3.72	67	2.68
92	3.68	66	2.64
91	3.64	65	2.60
90	3.60	64	2.56
89	3.56	63	2.52
88	3.52	62	2.48
87	3.48	61	2.44
86	3.44	60	2.40
85	3.40	59	2.36
84	3.36	58	2.32
83	3.32	57	2.28
82	3.28	56	2.24
81	3.24	55	2.20
80	3.20	54	2.16
79	3.16	53	2.12
78	3.12	52	2.08
77	3.08	51	2.04
76	3.04	50	2.00
75	3.00		

HALL OF FAME

Prerequisites for application process:

1. Must have a minimum of a 90.0 numerical **unweighted** average (Ex. 89.9 is not accepted)
2. Must have attended North Pike prior to Senior year
3. Must have completed a minimum of 2 different extracurricular activities excluding beauty pageants, Homecoming Court, Who's Who
4. Must have no out of school suspensions

Information on this application is subject to verification by school records, school/club faculty, and the Hall of Fame committee. Any student who submits incomplete or false information on the application will be disqualified from Hall of Fame consideration. Students may request assistance in verifying GPA and discipline records. **No extensions will be allowed!! It is YOUR responsibility to get the information verified!!**

Applications are available beginning the first ADA day in December of the current school year. Deadline for application is 3:00 o'clock PM on the second Friday in January of the current school year.

Five (5) seniors will be selected to the NPHS Hall of Fame. If five (5) or fewer students apply and meet all the criteria for Hall of Fame consideration, these students will automatically be named to the Hall of Fame without a vote. If no student applicant meets all the criteria, there will be no Hall of Fame for the school year. The application can be downloaded from our District Website.

NORTH PIKE SCHOOL BOARD POLICIES ON DISCIPLINE STATEMENT ON DISCIPLINE

The North Pike School District is mindful of the community's concern about safety and discipline in our schools. It is the responsibility of the District to provide a situation where learning can take place and students are safe. This responsibility continues to be upheld with the positive, wholesome attitudes toward learning displayed by our students and their parents/guardians. When students come from a home environment where parents have a positive attitude toward learning and support the rules and regulations of the school, the problems of misconduct and discipline are minimized.

The school administration, faculty, and staff have the responsibility to teach by precept and example the positive attitudes toward learning needed to gain success. Moreover, everyone including parents/guardians has the responsibility to help students develop wholesome attitudes toward themselves, other students, teachers, and the overall school environment. Therefore, the District establishes the following policies and procedures on school discipline:

DISCIPLINE CODE OF CONDUCT

CLASSROOM MANAGEMENT PLAN

A classroom management plan shall be posted in every classroom. It shall consist of the following:

1. Classroom rules
2. A set of consequences for misconduct classified in all three categories
3. A set of rewards for positive behavior
4. Any school-site administrative policies addressing classroom management

Student misconduct is classified into the following three categories:

CLASS I - MINOR

Any form of cheating

Dress Code Violation (First Offense)

Excessive talking

Sleeping in class

Running in halls

Name calling

Throwing any minor object in a building or on campus

Head coverings and shades worn inside any building
Failure to bring textbooks and/or materials to class
Failure to complete assigned written work for misbehavior
Failure to return signed grade reports and letters sent home
Entering buildings without permission during all breaks and before/after school
Possession of opened drinks, snacks, candy, or gum in any building
Possession of any minor, non-school related item (**electronic devices.**)
Minor harassment of a student (determined by a school administrator)
Any other offense deemed “minor” by the school administrator or designee

DISCIPLINARY PROCEDURE/ACTIONS

CLASS I- ELEMENTARY

1. First Offense – In-school conference and parental contact when warranted.
2. Second Offense – Parental contact and disciplinary action.
3. Subsequent Offense – School disciplinary action (Probation, Corporal Punishment, In-School Detention, In-School Suspension, or Out-of-Suspension at the discretion of an administrator).

CLASS - SECONDARY

1. First Offense – Student-teacher conference and parental contact.
2. Second Offense – Parental contact and teacher-assigned disciplinary action.
3. Subsequent Offense-Parental contact/student receives a discipline referral.

CLASS II - INTERMEDIATE

Defiance-any verbal or non-verbal refusal to comply with the lawful direction or order of a North Pike School Board employee.

Fighting-a physical conflict between two or more students.

Assault-striking a student with the intention of causing physical harm.

Stealing-unlawful taking or possession of public or private property.

Bullying-threatening, intimidating, or abusively harassing a student.

Extortion-threatening to harm a student in order to obtain money or advantage.

Language that is offensive based on one's race, religion, ethnicity, or sexual orientation.

Profanity-use of obscene or profane languages or gestures.

Gambling-any participation in games of chance for money or items of value.

Vandalism-intentionally damaging personal or public property by any means.

Dress Code Violation (Subsequent Offense)

Inappropriate public display of affection.

Trespassing- willingly in or on property without authorization.

Sexual Offense-written or verbal propositions to engage in sexual acts; offensive touching of another person.

Fireworks-use or possession of fireworks, lighters, or matches.

Tobacco-use or possession of any tobacco product **including paraphernalia vaporizers, “vaping” devices, e-cigarettes, ect.**

Malicious Mischief-boycotting, fires in trash cans, graffiti.

Inciting student disorder.

Any other offense deemed “intermediate” by the school administrator or designee

DISCIPLINARY PROCEDURE/ACTIONS

Class II-Elementary and Secondary

1. First Offense: Parental contact/placement on the probationary ladder, and one of the following determined by the principal or his/her designee: Corporal Punishment, In-School Suspension, or Suspension (1-9 days).
2. Subsequent Offense: Parental contact/placement on the probationary ladder, and one of the following determined by the principal or his/her designee: Corporal Punishment, In-School Suspension, or Suspension (1-9 days).

CLASS III – MAJOR

Arson-willfully igniting or burning any part of public property and its contents.

Assault and Battery upon a North Pike School Board employee or threatening the life of a North Pike School Board employee-the actual unlawful or intentional touching or striking of a North Pike School Board employee against his or her will, or the intentional causing of bodily harm to a North Pike School Board employee.

Robbery-the taking of money or other property which may be the subject of larceny from the person or custody of another with force, violence, assault, or putting in fear.

Possession of Firearms-having on the person any firearm (including a starter gun) which will, or is designed to, or may readily be converted to expel a projectile by action of an explosion; the frame or receiver of any such weapon; any firearm muffler or firearm silencer, any destructive device; or any other type gun.

Possession of Weapons-having on the person a switchblade knife or any other kind of knife, metallic knuckles, tear gas gun, chemical weapon or device, or any other weapon, instrument, or object with the intent to go armed.

Bomb Threats-any such communication(s) directed at a North Pike School Board employee which has the effort of interrupting the educational environment.

Explosives-preparing, possessing or igniting on North Pike School Board property explosives likely to cause serious bodily injury or property damage.

Sexual Acts-engaging in any sexual act.

Obscene or Profane Language-directed at a North Pike School Board employee.

Any other offense deemed “major” by the school administrator or designee.

DISCIPLINARY PROCEDURE/ACTIONS

1. Class III: Elementary and Secondary
2. Suspension and/or recommendation for placement in the alternative program or recommendation for expulsion.

Note: Law enforcement should be contacted.

PROBATIONARY LADDER

The following probationary periods will be used in addition to disciplinary procedures. Students who receive a 6 to 9 day suspension from school will be referred to TST.

Corporal Punishment/In-School Suspension	3Weeks
1-3 Days Suspension	6 Weeks
4-5 Days Suspension	9 Weeks
6-7 Days Suspension	15 Weeks
8-9 Days Suspension	18 Weeks

Any minor item or head covering confiscated will be given to a school administrator. Returning the item is at the administrator’s discretion.

Corporal punishment is administered only with written or verbal parental consent.

The number of days a student is suspended from school is determined by the nature of the infraction. Infractions may become more severe and suspension days increased if a probationary period is not met.

CELL PHONE/DEVICE USAGE POLICY

NPES/NPMS

Any and all cell phone** use is prohibited in the classroom and on campus during regular school hours. Use or alerts of a cell phone for any reason will result in the following discipline:

1st offense- 10 day confiscation and return to parent*

2nd offense- 20 day confiscation and return to parent*

3rd offense- confiscation the remainder of the year and return to parent

*Parents may elect to pay a \$20.00 return fee prior to the scheduled day return date. This fee is payable in cash by the parent or guardian. A parent/guardian must pick up device. All fees collected will be utilized for student incentives and rewards.

Failure to surrender a device will be considered refusal to comply with school official directive and will be subject to discipline in accordance to handbook policy for a Class II offense.

**Includes smart watches, headphones, and other secondary devices.

It will be the discretion of the principal of when to confiscate cell phones.

NPHS

Cell phones/Devices** are allowed for use in the courtyard before and after school, during break, and at lunch (outside). Devices may also be allowed, at the discretion of the individual instructor, in the classroom for instructional purposes only. Devices are prohibited during instructional time (except where specified), inside buildings, and anywhere designated by signage. Cell phone/Device use may be prohibited at any time and location; at the discretion of school officials. NPSD will not be held responsible for electronic devices and will not utilize administrative time in the recovery of lost or stolen items. Administration reserves the right to modify or change this usage policy at any time. Individuals who repeatedly or severely violate usage policy may be prohibited from use of electronic devices on campus. All communications with parents or guardians for emergency or checkout purposes must be conducted through the school office phone.

Cell phones/secondary devices, or any other electronic device is prohibited at the alternative school at all times.

It will be the discretion of the principal of when to confiscate cell phones.

Cell phone/Device** use that is prohibited will result in the following discipline:

1st offense- 10 day confiscation and return to parent*

2nd offense- 20 day confiscation and return to parent*

3rd offense- confiscation the remainder of the year and return to parent

*Parents may elect to pay a \$20.00 return fee prior to the scheduled day return date. This fee is payable in cash by the parent or guardian. A parent/guardian must pick up device. All fees collected will be utilized for student incentives and rewards.

Failure to surrender a device will be considered refusal to comply with school official directive and will be subject to discipline in accordance to handbook policy for a Class II offense.

**Includes smart watches, headphones, and other secondary devices.

Laptops, tablets, and the like are allowed for instructional use, as permitted by the instructor. Internet access for the device in question will follow the same policy as cell phone use.

Under no circumstance will non NPSD devices be allowed to connect to NPSD network or wireless. Devices that are found connecting to NPSD networks will be considered in violation of the device usage policy and will be subject to confiscation.

RECORDING/IMAGING/POSTING

Audio recording, videoing, or capturing of any image of a fight or any other event will result in a suspension of 3-9 day(s) and up to a 45 day placement in the alternative school. The phone used in this action will be confiscated the remainder of the school year. Allowing someone to post said recordings/images to his or her electronic platform or account will result in like punishment.

IMAGES OR VIDEOS

Inappropriate screensaver/background photos or saved video/other images are not permitted on devices that are on school property or during a school related function, regardless of location. This includes but is not limited to: weapons, gang-related activity, drugs or alcohol, pornographic materials, or any other image that is deemed inappropriate by school administration. This will be considered a Class II disciplinary offense.

CYBERBULLYING

Bullying is a serious offense and is not accepted in any form in NPSD. Any person or persons found using electronic devices to bully, harass, or intimidate will be dealt with in accordance to the school discipline policy.

FIGHTING

Minor Fight-consists of arguing, pushing and/or shoving that is a relatively minor disruption and may result in corporal punishment or in-school suspension.

MAJOR FIGHT-consists of a major disruption and the possibility of injury and shall result in a minimum 3 day suspension and/or communication with the proper authorities.

SURVEILLANCE VIDEO VIEWING: ONLY ADMINISTRATION or LAW ENFORCEMENT will be allowed to view a bus or school facility surveillance tape.

STUDENT DRUG AND/OR ALCOHOL USE

ALCOHOL AND OTHER DRUG POSSESSION AND USE PROHIBITED ACTIVITIES

It shall be against District policy for any student who is on school property, on the school bus, on the way to and from school or any school-sponsored activity, in attendance at school, or at a school-sponsored activity:

1. To sell, supply, give, or attempt to give to any person any of the substances listed or described in this policy or what a student represents or believes to be any of the substances listed or described in this policy.
2. To possess, procure or purchase, or attempt to possess, procure, or purchase, to be under the influence of (legal intoxication not required), or to use or consume, or attempt to use or consume, the substances listed or described in this policy or what is represented by, or to, the student to be any of the substances listed in this policy, or what the student believes is any of the substances listed or described in this policy.
3. To possess drug paraphernalia.

PROHIBITED SUBSTANCES AND PENALTIES

Any student engaging in prohibited activities "A", "B", or "C" (see Prohibited Activities above) on school property, on the school bus, on the way to and from school, in attendance at school, or at a school-sponsored activity with prohibited substances as described in this policy, shall be immediately suspended 9 days out of school and reassigned to the Alternative School of the North Pike School District for up to a calendar year, but for no less than 15 school days. Students attending the Alternative School who violate this policy shall be suspended 9 days and recommended for expulsion from all schools. In addition, students engaging in prohibited activities "A", "B", or "C" (see Prohibited Activities above) on school property, on the school bus, on the way to and from school, in attendance at school, or at a school-sponsored activity will forfeit the privilege of participation in any extracurricular activities to include, but not limited to, athletics, clubs, driving on campus, school sponsored dances, field trips, and attendance of school sponsored events for up to a calendar year, but for no less than 45 school days.

PROHIBITED SUBSTANCES:

1. Alcohol or alcoholic beverages.
2. Any abuse of prescription or non-prescription drug(s).
3. Any controlled substance (drug, substance, or immediate precursor described in, but not limited to, Schedule I through V of Sections 41-29-121 of the Mississippi Code) including, but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant or depressant, or “look-alike” drug or counterfeit substance represented to be, or believed to be, any of the substances aforementioned or described in this policy.
4. Any usable glue, aerosol paint, compressed air/duster, or any other chemical substance including, but not limited to, lighter fluid and duplicating fluid for inhalation.

Parents/Guardians shall expect their child to be placed in the custody of the appropriate law enforcement agency if the situation warrants. If any prohibited substance is found on one’s person or in any vehicle of a person, the appropriate law enforcement agency will be immediately notified and charges may be filed. MS Code 37-11-29

NORTH PIKE SCHOOL DISTRICT DRUG SCREENING POLICY (JCDAB)

For the purposes of this policy, student refers to any student in grades 9-12 who participates in any extracurricular activity to include, but not limited to, any athletic program, the band program, any club, any other extracurricular activity in the District, or any student who seeks a privilege for which a school permit is required (i.e. operation of a motor vehicle on campus). See NPSD Policy JCDAB for complete policy procedures and expectations.

DRESS CODE FOR PERSONAL APPEARANCE

The North Pike School District strives to present a school climate that supports a professional and respectful learning environment. The personal appearance of all students must follow the guidelines of cleanliness, neatness, and appropriateness for school. Just as an adult is required to maintain a certain level of appearance at their place of employment, our students are required to adhere to the following dress regulations during regular school hours:

1. All shorts, skirts, and skorts, must be no shorter than two inches from the top of the knee. Leggings, tights, or jeggings cannot be worn with shorts, skirts, or skorts that are greater than two inches from the knee. **Garment must reach within two inches from the knee.**
2. For students in grades 5-12, all shirts must have sleeves and fit snugly under the arm. Students in grades K-4 will be allowed to wear sleeveless shirts that fit snug under the arms and are age appropriate in appearance for the learning environment.
3. Hats and other headgear are prohibited from being worn at school. Hats and headgear should not be visible. Exceptions are for athletic participation, after school hour athletic functions, or any other extenuating circumstance as defined by the principal. Hoods/hoodies must not be worn indoors.
4. Undergarments should not be **visible at any time.**
5. All pants must be worn with the waistline secured on the waist of the student. A belt must be worn with oversized pants.
6. No holes in pants are allowed. **No rips or frays are allowed regardless of exposed skin. Patches must be sewn into garment. Undergarments must not be visible.**
7. All shirts must cover a student’s midriff at all times, sitting or standing.
8. Appropriate undergarments must be worn at all times.
9. Appropriate footwear must be worn at all times and shoes fastened or tied.

The listed items are prohibited: tank tops, halter tops, see-through shirts, bike shorts, pajamas, pajama pants, rollers, slippers, facial piercings, bandanas, any gang-related dress or representations, any inappropriate or racially offensive words or pictures printed on clothing, or any appearance that is disruptive, hinders the learning process, presents a safety hazard, or is deemed inappropriate by a school administrator.

TRANSPORTATION CODE OF CONDUCT

The following is a list of rules for student behavior posted on all school buses:

1. Stay seated at all times
2. Keep hands and feet to yourself
3. Be respectful and kind
4. All school rules apply here

In addition to the regulations posted on all buses and outlined as Minor, Intermediate, or Major, the following guidelines have been established to further help maintain an orderly and safe environment on our school buses.

MINOR:

1. Students must go to their assigned seats immediately and remain seated at all times.
2. Students may not get up until the bus has come to a complete stop at their exit point.
3. Food, drinks, and balloons are NOT allowed on the bus.
4. Students must sit in their assigned seat, given by the driver.
5. Any other offense deemed “minor” by the school administrator or designee.

INTERMEDIATE:

1. Students must never extend arms, legs, or head out of the bus.
2. Noise should be kept to a minimum on the bus to keep from distracting the driver. This includes, but is not limited to, laughing/playing, shouting, radios, and etc...
3. Students must be on time and waiting at their stop when the school bus arrives.
4. Any other offense deemed “intermediate” by the school administrator or designee.

MAJOR:

1. Students must exit from the front of the bus only.
2. Animals are not allowed on the bus.
3. Students must not remove first aid equipment or fire extinguishers.
4. Students must NOT stand alongside the bus when it is in motion.
5. Students who cross the road when **loading and leaving** the bus must cross in front of the bus and wait for the driver to direct him/her across.
6. Any other offense deemed “major” by the school administrator or designee.
7. Video Viewing: Only Administration or Law Enforcement will be allowed to view a bus or school facility surveillance tape.

BUS SUSPENSION SCALE:

MINOR OFFENSE

1. First offense-parental contact and disciplinary action
2. Second offense-bus suspension 1-3 days
3. Third offense-bus suspension 1-10 days
4. Fourth offense-bus suspension full 6/9 weeks
5. Fifth offense-bus riding privileges revoked for the remainder of the school year.

INTERMEDIATE OFFENSE

1. First offense-bus suspension 1-10 days
2. Second offense-bus suspension full 6/9 weeks
3. Third offense-bus riding privileges revoked for the remainder of the school year.

MAJOR OFFENSE

- Bus riding privileges revoked. Suspension and/or recommendation for placement in the alternative program or recommendation for expulsion.

“BUS SUSPENSION” will be added as a discipline procedure for all three categories for misconduct and may be used in conjunction with other procedures. For example, a student who fights on the bus may receive an out-of-school suspension and bus suspension.

If a student is suspended from his or her bus riding privileges, the parent or guardian is responsible for providing adequate transportation to and from school. Repeated instances of dropping them off or picking them up after a specified time could result in the parent or guardian being reported to DHS for educational neglect.

NPBS DRIVING PROCEDURES

NPBS strives to maintain a safe and orderly campus. In order to ensure that student drivers are conducting themselves in manner consistent with this goal, there are certain expectations that are required.

1. All students must present a valid driver's license, proof of insurance, and pay a \$10 parking fee in order to receive a parking decal. Students are not allowed to drive on campus without a valid parking decal affixed to their car review mirror. Numbered parking is \$20.
2. Students must park in designated student parking areas.
3. Students will not be allowed to drive or park in any manner that would be deemed unsafe by administration. This includes entering and leaving campus. Students who are unsafe on the public roadways arriving or leaving campus will be subject to local and state laws as well as school discipline.
4. NPBS is not responsible for vehicles or items left in vehicles. Vehicles should be locked.
5. Students are to exit their vehicles and move to the main campus immediately upon arrival each day. Student will not congregate in the parking lot. Students must seek administrative permission to return to a vehicle during the instructional day.
6. Pedestrians ALWAYS HAVE THE RIGHT OF WAY.
7. Students will not leave to go to their vehicles at the end of the school day prior to the 2nd dismissal bell.
8. Students must enter and exit campus via the designated routes.
9. No texting or cell phone use while driving.
10. Loud mufflers, music, ect, are prohibited.
11. All public safety laws will be observed.
12. Students who are chronic late arrivals will be subject to loss of driving privileges.

Administration reserves the right to modify rules as appropriate at any time.

Driving on NPBS campus is a privilege that will be revoked for failure to adhere to rules set forth.

CONDUCT AT ALL SCHOOL SPONSORED ACTIVITIES

When attending extracurricular activities, students are expected to follow the rules and regulations established for operation of the schools. Student misconduct during extracurricular activities will be subject to disciplinary action in accordance with district policy.

DUE PROCESS FOR DISCIPLINARY ACTION FOR STUDENT EXPULSION AND LONG-TERM SUSPENSION

When a student is confronted with disciplinary action, the board and its administrators shall afford him the safeguards of due process as required by applicable law.

In any case, the student must be made fully aware of his rights and must be given an opportunity to present his side of the case prior to any action being taken by school officials.

If the parent, guardian or other persons having custody of any child shall feel aggrieved by the suspension or dismissal of that child, then such parent, guardian or other person shall have the right to a due process hearing. The parent or guardian of the child shall be advised of this right to a hearing by the superintendent or principal and the proper form shall be provided for requesting such a hearing.

DUE PROCESS FOR DISCIPLINARY ACTION

Student Suspension (1-10 days):

1. Explanation given by School Administration of the evidence against the student.
2. Opportunity for the student to present his/her account and explanation.
3. Notification to the student and parent/guardian of the administrator's decision and of any possible damages to school property.

Student Expulsion and Long-Term Suspension:

1. Written notice of charges against the student, notice of hearing date, and notice of the right to legal counsel sent to the parent/guardian by certified mail or hand delivered.
2. Hearing before the School Board or Hearing Officer appointed by the Board.
3. Hearing will be scheduled no later than ten (10) school days from the date of the violation of school rules/regulations.
4. Student has the right to an attorney, the opportunity to speak on his or her behalf, and/or call others to testify on his or her behalf, and a list of possible administrative witnesses.
5. The School Board will provide in writing their decision to the student and their parent/guardian.

STUDENT COMPLAINTS OF BULLYING OR HARASSING BEHAVIOR

Students and employees in the North Pike School District are protected from bullying or harassing behavior by other students or employees. It is the intent of the Board and the administration to maintain an environment free from bullying and harassing behavior. This complaint procedure provides a process for filing, processing and resolving complaints of such conduct. Adherence to these procedures is mandatory. The failure of any person to follow these procedures will constitute a waiver of the right to pursue a complaint at any level, including review by the Board.

DEFINITIONS

Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic that (a) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property, or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits.

A "hostile environment" means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

Bullying or harassing behavior will not be condoned or tolerated when it takes place on school property, at any school-sponsored function, or on a school bus, or when it takes place off school property when such conduct, in the determination of the school superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the pupils and teacher of such class as a whole.

CYBER BULLYING-HAZING

Cyber bullying including, but not limited to harassing, flaming, denigrating, impersonating, outing, tricking, excluded and cyber stalking will not be tolerated. Users should not send emails or post comments with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted individual and create for the targeted individual a hostile school environment.

Engaging in these behaviors or in any online activities intended to harm (physically or emotionally) another person, will result in disciplinary action. In some cases, cyber bullying can be a crime, Users should remember that online activities might be monitored. All students will be educated about appropriate online behavior, including interacting with other persons on social networking websites and in any chat rooms, and cyber bullying awareness and response.

PROCEDURES FOR PROCESSING A COMPLAINT

Any student, school employee or volunteer who feels he/she has been a victim of bullying or harassing behavior, or has witnessed or who has reliable information that a student, school employee or volunteer has been subject to bullying or harassing behavior shall report such conduct to a teacher, principal, counselor or other school official. A written report shall be made promptly but no later than five (5) calendar days after the alleged act or acts occurred. The school official shall complete a "Bullying/Harassing Behavior" complaint form which shall include the name of the reporting person, the specific nature and date of the misconduct, the names of the victim

of the misconduct, the names of any witnesses and any other information that would assist in the investigation of the complaint. The report shall be given promptly to the principal or superintendent who shall institute an immediate investigation. Complaints against the principal shall be made to the superintendent and complaints against the superintendent shall be made to the Board chairman.

The complaint shall be investigated promptly. Parents will be notified of the nature of any complaint involving their student. The District official will arrange such meetings as may be necessary with all concerned parties within five (5) working days after initial receipt of the complaint by the District. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The District official conducting the investigation shall notify the victim and parents as appropriate when the investigation is completed and a decision regarding disciplinary action, as warranted, is determined.

If the victim is not satisfied with the decision of the District official, he/she may submit a written appeal to the superintendent. Such appeal shall be filed within ten (10) working days after receipt of the results of the initial decision. The superintendent will arrange such meetings with the victim and other affected parties as deemed necessary to discuss the appeal. The superintendent shall provide a written decision to the victim's appeal within ten (10) working days.

If the victim is not satisfied with the decision of the superintendent, a written appeal may be filed with the Board. Such appeal shall be filed within ten (10) working days after receipt of the decision of the superintendent. The Board shall, within twenty (20) working days, allow the victim and parents as appropriate to appear before the Board to present reasons for dissatisfaction with the decision of the superintendent. The Board shall provide a written decision within ten (10) working days following the victim's appearance before the Board.

SOCIAL MEDIA

The District has a policy that addresses the Internet and Social Media, which applies to all employees and students. By signing the Acceptable Use Policy, users are acknowledging they have read and agree to abide by the Internet and Social Media guidelines.

INTERROGATIONS AND SEARCHES

Students in the district have the right to privacy and security against arbitrary invasion of their personal property by school officials. However, the Board of Trustees must maintain an atmosphere conducive to the pursuit of the educational goals, including a limited right to search the students' personal belongings when it is in the interest of the overall welfare of other students or is necessary to preserve order and maintain discipline in the school. Students, possessions, and lockers shall be subject to inspection at any time by school officials if they have reasonable suspicion that alcoholic beverages, illegal drugs, firearms, or other contraband will be found. Desks and other school property may be searched at any time by school officials with or without reasonable suspicion of a violation. Vehicles driven to school by or for a student may be searched by visual inspection by school officials with or without reasonable suspicion of a violation. If a visual search results in individualized suspicion of a violation, a more intrusive search may be conducted at the direction of school officials.

Canine Searches: The district may at any time utilize canines to search vehicles, possessions not on the student's person, desks, lockers and other school property with or without reasonable suspicion of a violation. A canine response indicating the presence of contraband constitutes reasonable suspicion and a more intrusive search may be conducted at the direction of school officials.

Strip Searches: No student shall be subjected to a strip search except where an emergency exists – possible destruction of evidence or use of contraband – and with pre-approval by school officials. No student shall be asked to remove any article of clothes in the presence of a member of the opposite sex. *SB Policy #JCD*

STUDENTS WITH DISABILITIES

All guidelines, regulations, and policies established through The Individuals with Disabilities Education Act (IDEA) will be followed when disciplining students with disabilities.

PROCEDURES FOR ASSISTING STUDENTS WITH SPECIAL NEEDS

The North Pike School District adheres to a policy of non-discrimination in educational programs, activities, and employment and strives affirmatively to provide equal opportunity for all as required by section 504 of the Rehabilitation Act of 1973 which prohibits discrimination against the handicapped.

It is the responsibility of all teachers in the regular education program to do all that is within their professional capability to ensure that all students can learn and are successful in the regular education program. To this end, the North Pike School District has established procedures within the regular classroom for assisting students with special needs.

The North Pike School District will adhere to the document, Three Tier Instructional Model Teacher Support Team as its procedural guidelines in complying with the requirements of: Section 504 of the Rehabilitation Act of 1973, The Individuals with Disabilities Education Act (IDEA), Title II - Americans with Disabilities Act (ADA).

TIER PROCESS

The Tier Process, (TST) Teacher Support Team is a “Multi-Tiered System of Supports” for school-based teams, administrators, teachers, staff, parents, and agencies. In addition, the office offers guidance on appropriate intervention data collection, data-based decision making, evaluation, and progress monitoring for students in need of supplementary intensive academic and behavioral supports to ensure all students graduate High School College and Career Ready. Each school has a TST team which is under the oversight of the school principal or designee.

Three Tier Instructional Model: The Three Tier Instructional Model was adopted by the State Board of Education (SBE Policy 41.1) on January 21, 2005 and revised on August 18, 2016. It is designed to meet the needs of every student and consists of three tiers of instruction.

1. Tier I: Quality classroom instruction based on MS Curriculum Frameworks and/or College and Career Readiness
2. Tier II: Focused supplemental instruction and implementation of Individual Reading Plan.
3. Tier III: Intensive interventions specifically designed to meet the individual needs of students.
(Students are assigned to an instructional intervention for a portion of their daily instruction)

LEGAL REFERENCE: Section 504 of the Rehabilitation Act of 1973, the Individuals with Disabilities Education Act (IDEA), Title II - Americans with Disabilities Act (ADA), Mississippi Department of Education Policy IEI.

A students may be referred to the Tier process by a parent/guardian and or teacher due to academic or behavioral issues that meet the Tier process criteria. If it is determined that the student meets the requirement to enter the Tier process the parent/guardian and appropriate school personnel will attend a meeting to begin the process and determine the initial plan of action.

NPSD adheres to the Mississippi Department of Education guidelines regarding referrals to the Tier process and TST team.

Source: Miss. Code Ann. § 37-177-1, et seq., (Act) (Revised 8/2016)

VARIOUS ISSUES

EMERGENCY CLOSINGS

Should it become necessary to close any or all of the schools by reason of weather or other emergency condition, public announcements will be made through local media and the district rapid communication service. **If no such announcement is made, it should be concluded that all schools will operate as scheduled.** Should severe weather or emergency conditions develop during the school day requiring the emergency closing of schools, notification of the dismissal time for students will be the same procedure as explained above.

VISITORS ON CAMPUS

The North Pike Board of Education welcomes visitors to the schools of the District. All persons entering a school building other than for attendance at a scheduled activity open to the general public must report directly to the office of the principal to request a visitor's permit. Such permits are not required of students of that school or employees of the North Pike School District. Persons failing to comply with this policy will be considered trespassers and shall be liable for prosecution.

PROHIBITION OF TOBACCO USE

The District recognizes that the use of tobacco products represents a health and safety hazard which can have serious consequences for the user, non-user, and the safety of the District. In order to protect the students, staff and guests of the District from an environment that may be harmful to them, and because of its possible harm to personal well-being, the District hereby prohibits the use of tobacco products by all staff members, employees, visitors, or guests on all public school property throughout the North Pike School District. Anyone violating Public Law 641 will be subject to being issued a citation and fined by law enforcement officers. Anyone convicted under this act will be recorded as violating a criminal statute.

TEXTBOOK FINES

Textbooks are issued to students on a loan basis. Students should assure that their books are not abused, as a fine will be charged if the book shows unnecessary wear. In case of a lost book, the list price of the book must be paid before another book will be issued.

LEGAL REFERENCE: MS Code 37-7-301 (if)

FIELD TRIPS

In order for your child to participate and be transported on any field trip, we must have the field trip form returned to the school with your signature and required information. If the form is not completed and signed, your child will not be permitted to attend.

FUNDRAISING

All fundraising projects shall be cleared through the principal's office. Students will not be permitted to sell or solicit for the sale of non-school related organizations or individuals.

PARENT-TEACHER CONFERENCES

Conferences via telephone or personal contact between parents and teachers provide an opportunity for a mutual exchange of information and ideas for constructively impacting the educational experience of the child. All conferences shall be scheduled during teacher planning periods or immediately before or after school. Teachers may request and principals may require attendance of a counselor or other personnel at scheduled conferences.

PUBLIC CONCERNS AND COMPLAINTS

All complaints pertaining to schools made by patrons or citizens should be made first to the principal of the school. If not settled there, concerns should be directed to the Superintendent and, if need be, to the School Board for final action.

LUNCH/MEALS

It is the policy of the North Pike School District to not allow charging of meals.

It is understood that money may be forgotten occasionally. When this happens, the Child Nutrition Office will contact parents by letter and/or phone for K-8th grade students. The 5th-8th grade students will also be reminded by the cashier that their account is low. If your child is in the negative of \$5.00 or more on Monday afternoon, he/she will start receiving an alternate meal the following Monday if the account is still negative.

The high school manager and high school principal will handle negative balances and alternate meals at the high school. Cashiers will tell students when their account is getting low. Students with a negative balance of \$5.00 or more will be handed a note reminding them to bring money the following day. If the student does not have money to pay the balance owed, he/she will receive an alternate meal the next day unless a parent calls the Child Nutrition Office (601-276-3129) to make payment arrangements.

PARENT INVOLVEMENT IN EDUCATION

All schools are encouraged to have a formal parent-teacher organization in which parents, teachers and administrators work together for the support and improvement of the schools. Each school's organization must have formalized by-laws that receive principal and membership approval.

STUDENTS AND NEWS MEDIA

The school district will publish the name and/or picture of a student in school publications or school-related articles or include students in other school-related news media programs unless prior requests have been made by a student's parent/guardian for exclusion of his/her child's name or picture from such publications or news media programs.

HEAD LICE

Teachers may screen all students in their classroom for signs of lice. Students who are found to have nits, lice, or suspected of having either will then be sent to the school nurse. The following actions will be taken:

1. Once the school nurse confirms viable eggs or live eggs, the parents will be notified by phone call and written letter recommending several methods to eradicate the infestation.
2. Upon returning to school, the child must bring a note from home stating what treatment was used.
3. Eight days after the first treatment, the child should be retreated and again bring a note from home stating what treatment was used.
4. When a child presents with live lice or viable eggs the second time, the parents will be called in to speak with the school nurse regarding treatment modalities. In addition, the above treatment regimen will again be followed.
5. On the third occurrence of live lice or viable eggs, the parents will be called in to meet with the principal and the school nurse to discuss the situation.
6. On the fourth occurrence of live lice or viable eggs, the school nurse and the school counselor will conduct a home visit to offer treatment suggestions or be referred to the Department of Health.

NORTH PIKE SCHOOL DISTRICT NETWORK AND INTERNET ACCEPTABLE USE POLICY

North Pike School District provides a service to schools in a wide-area computer network, which includes access to the Internet.

VISION OF THE NORTH PIKE SCHOOL DISTRICT NETWORK:

The vision of North Pike District supported network is to be an active participant in the creation of an educational environment where all citizens can take full advantage of technological resources to develop the lifelong learning skills necessary to be productive in an information- driven, globally competitive society.

GOALS OF THE NORTH PIKE SCHOOL DISTRICT NETWORK:

1. To provide electronic mail service and electronic conferencing capabilities to public school professional employees;
2. To provide basic networking services to public education users;
3. To provide opportunities for wide area networking (interstate and international) by promoting the addition of full Internet services where economically feasible and deemed appropriate by the State Board of Education.
4. To provide for both administrative and instructional file transfer capabilities where feasible.

All use of the North Pike network shall be consistent with the purpose, goal, and mission of the network. Successful operation of the network requires that its users regard the North Pike network as a shared resource, and cooperate to form a community of diverse interests in an effort to promote educational excellence. It is therefore imperative that the North Pike network members conduct themselves in a responsible, decent, ethical, and polite manner while using the network. Further, they must abide by all local, state and federal laws. To ensure the smooth and continued operation of this valuable resource, members must accept the responsibility of adhering to high standards of professional conduct and strict guidelines.

The intent of the Acceptable Use Policy is to ensure that all uses of the North Pike network are consistent with its vision and goals. The North Pike network is an open network in both implementation and spirit and encourages the pursuit of higher knowledge. However, it is important to recognize that with increased access to computers and people all over the world also comes the availability of controversial material that may not be considered of educational value in the context of the school setting. Further, the North Pike network recognizes the importance of each individual's judgment regarding appropriate conduct in maintaining a quality resource system. The following guidelines should be considered:

1. Any use of the North Pike network for illegal or-inappropriate purposes, accessing materials that are objectionable in a public school environment, or supporting of such activities is prohibited. Language that is deemed vulgar is also prohibited.
2. All use of the North Pike network must be in support of improving public education and educational research, consistent with the purposes of the network.
3. The following uses are prohibited:
 - Any use for commercial purposes or financial gain;
 - Any use for product advertisement or political lobbying;
 - Any use for which will serve to disrupt the use of the network by other users;
 - Any use of the Internet to create or distribute pornographic material.

4. The North Pike network accounts will be used only by the authorized owner of the account. Account owners are ultimately responsible for all activity under their account.
5. Great care is taken by the North Pike network's administration to ensure the right of privacy of users. The Children's Online Privacy Protection Act (COPPA) requires that any website or online service that is directed to children obtain parental consent before collecting information from children under the age of 13. Therefore, users are not to give out personal information like home addresses, telephone numbers, names, or social security numbers.
6. North Pike School District does not have control of the information on the Internet. Some sites accessible via the Internet may contain material that is illegal defamatory, inaccurate or potentially offensive to some people. These sites should be avoided.
7. The Children's Internet Protection Act (CIP A) requires that schools and libraries that receive specific federal funds must certify to the funding agency that they have in place an Internet Safety Policy. Such a policy should use technology that blocks access to obscenity, child pornography, or material harmful to minors. It may also include monitoring of children as they are online. The North Pike School District uses a filtering system and also uses labs set up in "U" shapes to monitor Internet use by students. Before students (minors) are allowed access to the network or internet, they must be educated about appropriate online behavior, including interacting with other individuals or social networking sites and in chat rooms. Instruction of students targeting cyber bullying awareness and response will occur before allowable use of the internet by students. Mississippi Department of Education resources will be used for training when available.
8. Under prescribed circumstances, public school students' use of the Internet may be permitted, provided school officials maintain proper supervision.
9. As necessary, the North Pike School District will determine whether specific public education uses of the network are consistent with state policy. The Mississippi Department of Education will be the final authority on use of the network and the issuance of public education user accounts.
10. Violations of the provisions stated in this policy may result in suspension, revocation of network privileges, or legal charges being filed.

STUDENT TECHNOLOGY ACCEPTABLE USE POLICY

Dear Parent/Guardian & Student:

North Pike School District is pleased to offer students access to computer usage to enhance academic development and skills in using media that are commonly found in all aspects of our daily lives. North Pike School District is CIPA (Child Internet Protection Act) and COPPA (Children's On-line Privacy Protection Act) compliant. Recognizing that no filtering solution can be 100% effective, it is understood that all technology protection measures do not and will not work perfectly. In complying With CIPA, North Pike School District is expected to engage in a "good faith effort" to abide by the requirements of CIPA/FERPA. CIPA/FERPA does not create a private right to action, meaning that the discovery of objectionable material on a computer cannot result in a lawsuit complaining that a school violated CIPA/FERPA.

Due to the fragile nature of the equipment being used and the nature of much of the material available over the Internet, this form must be signed by you and your child before use of the equipment will be allowed. The use of the Internet is a **PRIVILEGE**, not a right, and inappropriate use will result in a cancellation of those privileges and/or disciplinary action. The administrator of the school and/or the superintendent will determine if an action is inappropriate use and their decision is final. This is a legal binding document.

As a North Pike School District parent, I understand that my child is enrolled in the North Pike School District and will need to be able to use the computers/equipment at school. I understand, as well, that my child may be involved in research projects and class activities involving the Internet. As parent or guardian, I also understand that I will be responsible for my child concerning the following items:

1. Students will not use the internet provided at their school for illegal purposes of any kind.
2. Students will not use the Internet provided at their school to transmit, receive, or view material that is pornographic in nature.
3. Students will not use the Internet provided at their school to transmit, receive or view material that is threatening or harassing in nature.
4. Students will not use the Internet provided at their school in an attempt to gain access or "hack" on the schools' networks.
5. Students will not use the Internet provided at their school to access any student records existing on the schools' networks.
6. Students will not use the Internet provided at their school to propagate computer viruses.
7. Students will not use the Internet provided at their school for the purpose of lobbying or distributing of political information.
8. Students will not use the Internet provided at their school for commercial ventures of purchasing, selling, taking orders, or placing orders. North Pike School District is not responsible for credit card fraud and theft incurred by using personal or commercial credit card numbers on the Internet access provided at the school.
9. Students will not damage, abuse or misuse the equipment provided for their use at their school.
10. Students will not make changes to the screen or appearance of the desktop on computers provided at their school.
11. Students will not load games or other software brought from home or downloaded from the Internet onto the computers provided for their use.
12. Students will not use the Internet provided at their school to access social networking websites such as "MySpace," "Facebook," "Twitter," "Instagram," "Snapchat" etc.
13. Students will not use the Internet and/or computer to violate any state or federal law (i.e. Copyright law).
14. Students will not attempt to bypass school internet filters by way of internet proxy sites.
15. Students will not use the Internet provided for cyber bullying and will agree to report such to the administration.

The above items take into consideration the necessity for Internet access for educational purposes as well as personal development. The primary purpose of the Internet access provided by North Pike School District is for research and discovery or educational media and information.

ONLINE ETIQUETTE:

Users should always use the Internet, network resources, and online sites in a courteous and respectful manner. Users should recognize that among the valuable content online there is also unverified, incorrect, or inappropriate content. Users should only use known or trusted sources when conducting research via the Internet.

Users should remember not to post anything online that they would not want students, parents, teachers, or future colleges or employers to see. Once something is online, it cannot be completely retracted and can sometimes be shared and spread in ways the user never intended.

TITLE IX. It is the policy of the North Pike Schools not to discriminate on the basis of sex in its educational programs, activities, and employment policies as required by Title IX of the 1972 Educational Amendments. Inquiries regarding compliance, with Title IX may be directed to Mr. Dennis Penton, Superintendent, North Pike Schools, 1066 Jaguar Trail, Summit, MS 39666, telephone 276-2216. Complaints/questions regarding Title IX compliance should be addressed to the Superintendent. If the complaint cannot be resolved by the Superintendent and the other party, then the other party can come before the Board of Trustees, whose decision will be final. All of the above must be conducted within a reasonable time frame.

SECTION 504. Questions regarding compliance with Section 504 procedures may be directed to Janice Samuels, North Pike Central Office, 1036 Jaguar Trail, Summit, MS, 39666, telephone 276-6927. Complaints/questions regarding Section 504 should be addressed to Ms. Samuels. If the complaint cannot be resolved by the Section 504 coordinator, a hearing officer will hear the complaint. The review officer is to be a school district representative appointed by the Superintendent and not directly involved with the complaint. Both parties will be given an officer. If mediation cannot produce satisfactory results, then a summary of evidence is then by the hearing officer to the Superintendent and to the North Pike School Board. The North Pike School Board will be responsible for the final decision as to uphold the decision of the school or to order the modifications sought by the parent. All of the above must be conducted within a reasonable time frame.

TITLE II (ADA). It is the policy of the North Pike School District not to discriminate on the basis of handicap/disability in the services, programs, and activities of the school district. Inquiries regarding compliance with the Americans with Disabilities Act (ADA) may be directed to Mr. Dennis Penton, Superintendent, at the address and telephone referenced above. Any complaints/questions regarding ADA should be addressed to the Superintendent. If the complaint cannot be resolved by the Superintendent and the other party, then the other party can come before the Board of Trustees, whose decision will be final. All of the above must be conducted within a reasonable amount of time.

NOTIFICATION OF AHERA COMPLIANCE

Dear Parents, Students and Staff of the North Pike School District:

In compliance with the U.S. Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA), in the fall of 2014 inspections were performed at each of our school buildings to identify and assess the condition of all Asbestos Containing Building Materials (ACBM). Management Plans were then developed to establish guidelines for managing the ACBM. The EPA requires re-inspections of the asbestos materials every three years with continued surveillance reports and documentation of any and all activities involving the disturbance of asbestos materials to include: abatement, repairs, cleanup, etc. Management Plans containing documentation of all activities involving ACBM are on file at the district administrative office and at each school administrative office. The Management Plans are available for view by the general public anytime during normal school hours (M-F, 8:00 a.m. – 3:00 p.m.). The Asbestos Program Manager will be available to answer any questions you may have regarding asbestos in our buildings.

Sincerely,

Mr. Dennis Penton
Superintendent
North Pike Schools